

# **ELMS/BUILDING & GROUNDS COMMITTEE**

**December 11, 2018**

The Elms/Building and Grounds Committee met on Tuesday, December 11, 2018 at 6:00 p.m. The meeting was held at the Elms. Committee members in attendance included Chairman Larry Aurelio, Lee Calvert, Dave Cortelyou, Paul Trimmer, Terra Litchfield, Bob Mahr, and Marcia Twaddle. Others in attendance included Patrick Stout, Allen Sheffler, Tina Cox, County Chairman George Dixon, and County Clerk Gretchen DeJaynes.

Chairman Aurelio called the meeting to order at 7:00 p.m.

## **Review and Approval of November 13, 2018 Minutes**

Member Trimmer moved with second by Member Twaddle to approve the November 13, 2018 minutes as submitted. Motion carried on a voice vote.

## **Farm Report**

An agreement for the ground to be cash rented has not been signed but it is ready.

## **Administrator's Report**

Administrator Tina Cox gave the report. Census is at 77, with 10 being Medicare, 40 Medicaid, 26 private pay, and 1 patient on hospice. The state currently owes \$569,521.98.

They have 4 patients in private rooms and they think they will have 5 by Friday. A new member will be needed for the QA Committee.

## **Financial Report**

Member Mahr moved with a second by Member Trimmer to approve the November 2018 Financial Reports. Motion carried on a voice vote.

## **Elms Claims**

Member Trimmer moved with a second by Member Litchfield to approve the Elm's claims. Motion carried with a roll call vote of 7 yeas, 0 nays, and 0 absent.

## **Macomb Public Building Commission**

An office is currently being built in the basement of the Zahn Building.

## **Zahn Building**

No Update.

## **McDonough County Maintenance Directors Report**

Allen Sheffler gave the report. Employee, Chad Wilson is having health issues and will be absent for approximately one week. The boiler pump on the 3<sup>rd</sup> floor of the Courthouse went out, and they are currently looking for an air leak in the lines to the boiler.

## **Building and Grounds Claims**

Member Cortelyou moved with a second by Member Mahr to approve the November Building and Grounds Claims. Motion carried on a voice vote.

### **Executive Session**

Motion to enter into executive session for discussion of a personnel matter was made by Member Calvert moved with a second by Member Mahr at 7:09 p.m. Motion to exit executive session made by Member Cortelyou moved with a second by Member Mahr at 7:52 p.m. Member Twaddle moved with a second by Member Cortelyou to dismiss the Elms Administrator, Tina Cox. Motion carried on a unanimous voice vote.

The Committee thanked Cox for her 28 years of service. She will be collecting her personal items.

### **Other**

Diane Settles who is associated with a patient in the Elms informed the Committee that she was very disappointed in the Board.

County Chairman Dixon inquired about the lactation room in the Courthouse. He also discussed the new Committee appointments, he still has a couple of changes to make.

Member Mahr moved with a second by Member Cortelyou that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 8:31 p.m.